

**Saskatchewan Health Authority (SHA) Research Ethics Board (REB) N2/CAREB REB SOP
v4 Addendum**

SHA REB has adopted the N2/CAREB REB SOPs v4. However, in order to reflect specific SHA REB requirements, this addendum complements the SOP noted below.

N2/CAREB SOP 106.004 – Signatory Authority

SOP Section	SHA REB Addendum
5.1	<p>The Chair has delegated signing authority to the Research Ethics Associate and Senior Specialist to review and approve simple Amendments, Renewals, and Closures, in accordance with the following:</p> <ul style="list-style-type: none"> • The delegation will be revisited for the determination of renewal upon any changes to the staffing of the SHA REO. • The delegation will be revisited for the determination of renewal upon the ascension of a new SHA REB Chair. • Delegated signing authority will be limited to “simple” amendments, renewals, and closures. These will be applications that, as determined by the REO staff, do not require the application of ethical considerations but rather only the binary determination of the completeness and coherency of the application and supporting documents. Examples include changes to research personnel, renewals that do not include any deviations or unanticipated events. Where the REO staff are unsure, they will consult with the Chair for a formal determination.

Revision History	Summary of Changes
Date/Version	
03-Sep-2024	Original