

**SASKATCHEWAN HEALTH AUTHORITY (SHA) PUBLIC BOARD MEETING****DATE OF MEETING: August 21, 2019****TIME: 12:00 pm – 1:30 pm****LOCATION: Northwest School Division Boardroom (525 5 Street West, Meadow Lake)**

**Authority Members:** R.W. (Dick) Carter (Chairperson), Grant Kook (Vice-Chairperson) (via teleconference), Brenda Abrametz, Marilyn Charlton, Judy Davis, Rob Pletch, Dr. Preston Smith, Rosalena Smith, Dr. Janet Tootosis and Tom Zurowski.

**Administrative Staff:** Scott Livingstone (Chief Executive Officer), Dr. Susan Shaw (Chief Medical Officer), Kim McKechny (Vice President, Community Engagement & Communications), Robbie Peters (Vice President, Finance & Chief Financial Officer) (via teleconference), Beth Vachon (Vice President, Quality, Safety & Strategy), Lori Frank (Executive Director, Governance & Policy) (via teleconference) and Denni Wood (Board Administrative Assistant) (Recorder).

**Guests:** Rod MacKenzie (Executive Director, Emergency Medical Services).

**Regrets:** Max Hendricks (Deputy Minister of Health) (Ex Officio) and Suann Laurent (Chief Operating Officer).

**1.0 Call to Order****1.1 Welcome Guests**

- Chairperson R.W. Carter called the public meeting of the Saskatchewan Health Authority (SHA) to order at 12:06 pm.

**1.2 Introduction of Board Members and Chief Executive Officer**

- The Board and administrative staff introduced themselves.

**1.3 Explain Meeting Protocols**

- R.W. Carter explained the meeting protocols to the members of the public.

**2.0 Approval of Agenda and Consent Items****2.1 Previous Meeting Minutes from May 29, 2019****2.2 Previous Meeting Minutes from June 27, 2019****2.3 Business Arising from the Minutes**

**SHA #33-19 [Carried]. Moved by T. Zurowski and seconded by B. Abrametz that:** the agenda be approved.

**SHA #34-19 [Carried]. Moved by M. Charlton and seconded by Dr. J. Tootosis that:** the minutes of May 29, 2019 and June 27, 2019 be approved.

**3.0 Conflict of Interest Declaration**

- No conflicts of interest were declared.

#### 4.0 Ethical Decision Making Checklist

- The Board was reminded of the Ethical Decision Making Checklist.

#### 5.0 Patient Story

- B. Vachon introduced Elke Hutton who presented her story to the Board.
- The patient story outlined the importance of the following:
  - Supporting abilities instead of focusing on illnesses;
  - Approaching people with empathy, compassion and understanding;
  - Straightforward and simple access to mental health services, there are some barriers for individuals to ask for help;
  - Continuity of care providers;
  - Access to a wide range of health services in one location. It can be difficult for patients, especially with chronic conditions, to attend numerous appointments in different locations;
  - Increase of access to services in rural communities;
  - Continue to receive input from patients; and
  - Creating a system that focuses on prevention.

#### 6.0 Reports

##### 6.1 Chairperson's Report

- Chairperson R.W. Carter tabled the Chairperson's Report. A brief verbal update was provided.

##### 6.2 CEO's Report

- S. Livingstone provided an overview of the CEO's Report. Key highlights included updates on plans in Meadow Lake such as the creation of Kidney Care/Hemodialysis services, replacement of Northland Pioneers Lodge with a 72-bed long-term care facility and the Roots for Hope project.

##### 6.3 Chief Medical Officer's (CMO's) Report

- Dr. S. Shaw presented the CMO's Report.

#### 7.0 Ambulance Contract – Non-Renewal

- R. MacKenzie indicated to the Board that the SHA is requesting not to renew the contract between SHA and Quill Plains Ambulance Care 1994 (Contract) effective September 26, 2019.
- The following motion was brought forward:

**SHA #35-19 [Carried]. Moved by T. Zurowski and seconded by R. Pletch that:** the Saskatchewan Health Authority, in accordance with subsection 10(8)(b) of The Ambulance Act, resolve to refuse to renew the Contract with Quill Plains Ambulance Care 1994 effective September 26, 2019; and resolve to delegate the authority to provide written notice to the operator of the non-renewal of the Contract and to make further decisions respecting the Contract to the Chief Executive Officer.

#### 8.0 Quality Update

##### 8.1 Dashboard Measures

- S. Livingstone provided a verbal update on the dashboard measures.

## 9.0 Strategy Update

### 9.1 Strategy Process Video

- B. Vachon introduced the strategy process video, which was then shown.

## 10.0 Committee and Board Member Reports

### 10.1 Audit, Finance & Risk Committee (AFRC)

#### 10.1.1 Report from August 7, 2019

- J. Davis, Committee Chairperson, provided her report to the Board.
- It was noted that Leanne Ashdown, SHA's internal auditor, provided an update to the Audit, Finance & Risk Committee regarding the Whistleblower policy. The Committee Chairperson would like this information added to the August 7<sup>th</sup> meeting report.
- The following motions were brought forward:

**SHA #36-19 [Carried]. Moved by J. Davis and seconded by T. Zurowski that:** the Audit, Finance & Risk Committee on behalf of the Saskatchewan Health Authority received the unaudited financial statements and supplementary financial information for the period ended June 30, 2019.

**SHA #37-19 [Carried]. Moved by J. Davis and seconded by M. Charlton that:** the Saskatchewan Health Authority approve the Audit, Finance & Risk Committee Report from August 7, 2019, as amended.

#### 10.1.2 External Auditor Appointment 2019-20

- J. Davis noted that the Board had previously appointed the Office of the Provincial Auditor (OPA) as its independent auditor for a two-year term covering the 2018-19 and 2019-20 fiscal years. The AFRC recommended that the Board reappoint the OPA for 2019-20 as annual reappointment is best practice.
- The following motion was brought forward:

**SHA #38-19 [Carried]. Moved by J. Davis and seconded by R. Smith that:** the Saskatchewan Health Authority re-appoint the Office of the Provincial Auditor as its independent auditor for the year ended March 31, 2020.

### 10.2 Quality & Safety Committee (QSC)

#### 10.2.1 Report from July 23, 2019

- B. Abrametz provided a brief overview of the report from the July 23, 2019 QSC meeting.
- The following motions were brought forward:

**SHA #39-19 [Carried]. Moved by B. Abrametz and seconded by T. Zurowski that:** the Saskatchewan Health Authority appoint J. Tootoosis to represent the Board on the Patient & Family Leadership Council.

**SHA #40-19 [Carried]. Moved by B. Abrametz and seconded by Dr. J. Tootoosis that:** the Saskatchewan Health Authority approve the Quality & Safety Committee Report from July 23, 2019.

#### 10.2.2 Ethics Framework

- B. Vachon presented the Ethics Framework to the Board for approval.
- The following motion was brought forward:

**SHA #41-19 [Carried]. Moved by B. Abrametz and seconded by R. Smith that:** the Saskatchewan Health Authority approve the Ethics Framework.

## 10.3 Governance & Human Resources Committee (GHRC)

### 10.3.1 Report from June 26, 2019

- R. Pletch provided an overview of the report from the June 26, 2019 meeting.
- The following motion was brought forward:

**SHA #42-19 [Carried]. Moved by R. Pletch and seconded by J. Davis that:** the Saskatchewan Health Authority Board approve the Governance & Human Resources Committee Report from June 26, 2019.

### 10.3.2 2018-19 CEO Accountability Agreement

- R. Pletch brought forward the following motion:

**SHA #43-19 [Carried]. Moved by R. Pletch and seconded by M. Charlton that:** the Saskatchewan Health Authority approve the 2018-19 CEO performance plan's evaluation.

### 10.3.3 Practitioner Liaison Committee Terms of Reference

- R. Pletch presented the Practitioner Liaison Committee Terms of Reference for approval.
- The following motion was brought forward:

**SHA #44-19 [Carried]. Moved by R. Pletch and seconded by J. Davis that:** the Saskatchewan Health Authority approve the Practitioner Liaison Committee Terms of Reference.

### 10.3.4 Board Chairperson – Quorum & Voting Rights on Board Committees

- R. Pletch provided background for the Board Chairperson to be appointed as a voting member to all Board Committees.
- The following motion was brought forward:

**SHA #45-19 [Carried]. Moved by R. Pletch and seconded by R. Smith that:** the Saskatchewan Health Authority appoint the Board Chairperson to all Board Committees as a voting member.

## 10.4 Practitioner Liaison Committee (PLC)

### 10.4.1 Report from June 17, 2019

- R.W. Carter provided a brief overview of the report from the June 17, 2019 PLC meeting.
- The following motion was brought forward:

**SHA #46-19 [Carried]. Moved by R.W. Carter and seconded by T. Zurowski that:** the Saskatchewan Health Authority approve the Practitioner Liaison Committee Report from June 17, 2019.

## 11.0 Next Public Meeting

- The next public meeting will take place on Wednesday, November 20, 2019 at Saskatoon City Hospital (Room 1911).

## 12.0 Motion to Adjourn

**SHA #47-19 [Carried]. Moved by B. Abrametz that:** the public meeting of the Saskatchewan Health Authority be adjourned at 1:25 pm.

## 13.0 Questions from the Public in Attendance

- There were no questions from the public.
- Nikita Ganovicheff, reporter from Meadow Lake NOW had a question regarding the planned long-term care facility.